

USAG NORTHERN CALIFORNIA STATE CHAMPIONSHIPS HOST RESPONSIBILITIES

FINANCIAL:

- 1. SANCTION: APPLY FOR AND PAY FOR SANCTION (approx \$150) with USAG, and add USAG State Director as an administrator on the sanction**
- 2. AWARDS: PURCHASE AND PAY FOR ALL AWARDS (see attachment for minimum numbers) FOR BOTH INDIVIDUALS AND TEAMS**
- 3. HOSPITALITY FOR JUDGES AND COACHES (meals after each session, coffee, water, soft drinks, and snacks throughout event)**
- 4. LICENSED ATHLETIC TRAINER: provide and pay, needs to be present for all sessions, including warmup periods**
- 5. MASTER SCORER: provide and pay, needs to be present for all sessions**
- 6. EQUIPMENT: provide and pay for all equipment**
- 7. JUDGES: pay all session fees, travel, possible per diem, as well as book and pay for lodging, in addition to assigning fee to NCGJA (\$40/session). USAG State Chairman will coordinate with NCGJA to secure judges for the event, including separate meet referee**
- 8. FACILITY: secure and pay for facility and all related facility costs (janitorial, etc)**
- 9. NATIONAL HEAD TAX: pay the \$3 per athlete to the National Gymnastics Foundation**
- 10. STATE HEAD TAX: pay the \$5 per athlete to the USAG Nor Cal State Director's Account**

ADMINISTRATIVE/STAFF:

- 1. ANNOUNCER: to announce warmup times, rotations, awards, regional qualifiers, and all-star team members, etc.**
- 2. MASTER SCORER: provide USAG State Director with printed results immediately at the conclusion of each session**
- 3. PROVIDE USAG STATE DIRECTOR WITH A TABLE AND SEPARATE AREA TO CONDUCT REGIONAL REGISTRATION, COACHES MEETINGS, UNIFORM SIZING, etc.**

- 4. JUDGES ASSISTANTS: provide capable individuals to assist each judging panel with score input, score verification, etc)**
- 5. SCORING SYSTEM: provide scoring system (ProScore), post scores to web (MSO, My USAG, etc) in a timely manner, and provide USAG State Director with ptf files immediately following the final session**
- 6. BLIND DRAW FOR COMPETITION ROTATIONS; conduct blind draw and provide printed rotation schedules for coaches prior to each session**
- 7. LOCKER ROOM ATTENDANT: as per USAG Safe Sport, the competition host must provide a safe sport certified individual to perform this duty**
- 8. SESSION SCHEDULE: work with USAG State Director to set session schedule/age groups, based on numbers. The USAG State Director will have final say on these issues.**